Alcorn Admin Panel

User Manual

ABOUT ALCORN

Alcorn India is a leading provider of innovative solar energy solutions, specializing in both on-grid and off-grid solar systems. Established with the vision of creating a sustainable future, Alcorn India is dedicated to harnessing the power of the sun to deliver clean, reliable, and affordable energy to homes, businesses, and industries across the country.

Committed to excellence, we exceed expectations, forging a path toward a brighter tomorrow with innovation and integrity. Together, we strive for greatness in all endeavors, guided by our unwavering dedication to excellence.

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You can access the ALCORN admin panel through this link:

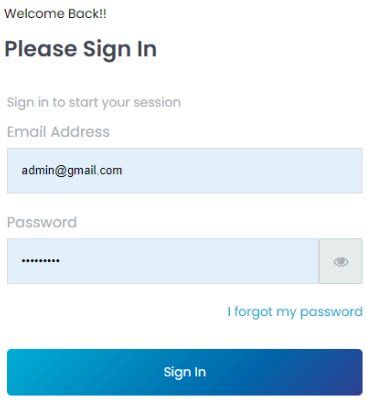
https://alcorn.alobhatech.com/

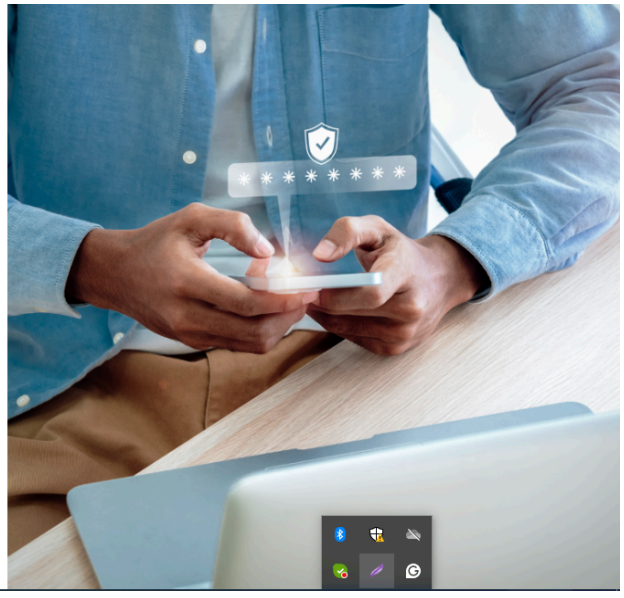
1. LogIn

- The login screen serves as the initial interface of the Admin panel.
- Administrators are required to input their credentials to gain access.
- Please utilize the provided admin credentials to log in.

ADMIN CREDENTIALS

Email Address: admin@gmail.com
Password: Admin@123

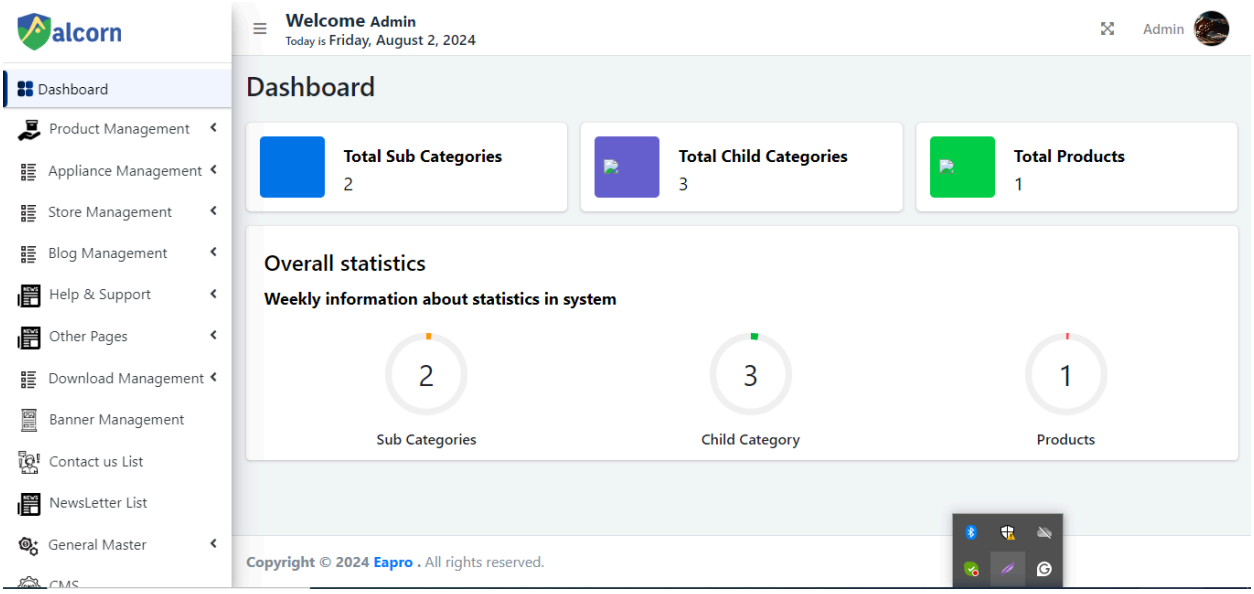




- Upon entering the correct credentials for login, the admin will be directed to the admin panel's dashboard.

2. Dashboard

Upon accessing the dashboard section, administrators will be presented with a list of all existing real-time update details.



A dashboard in an admin panel is a centralized interface that provides a comprehensive overview of key metrics, data, and insights related to the website or application. It typically includes:

1. **Overall Statistics**: Summary of high-level data such as total categories, total products, and other critical KPIs (Key Performance Indicators).

2. **Weekly Statistics**: Data and trends for the past week, allowing admins to track performance over short periods and identify recent changes or patterns.

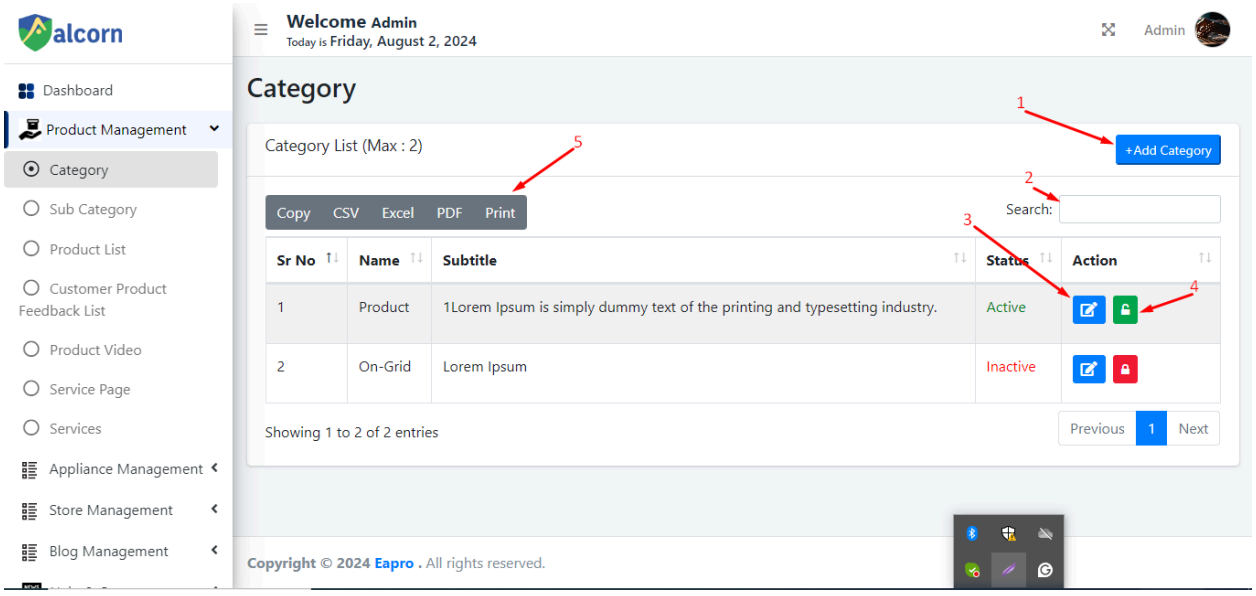
3. **Real-Time Update**s: Instantaneous data refreshes to provide the most current information, ensuring that the admin can make timely decisions based on the latest figures.

3. Product Management

- In the product management module, an admin can add, edit, and organize products, manage inventory levels and pricing, and set up promotions.
- They can also oversee product performance, handle product variants, and ensure accurate product data across the system.
- Users can navigate to the Product Management section from the sidebar menu.

3.1 Category

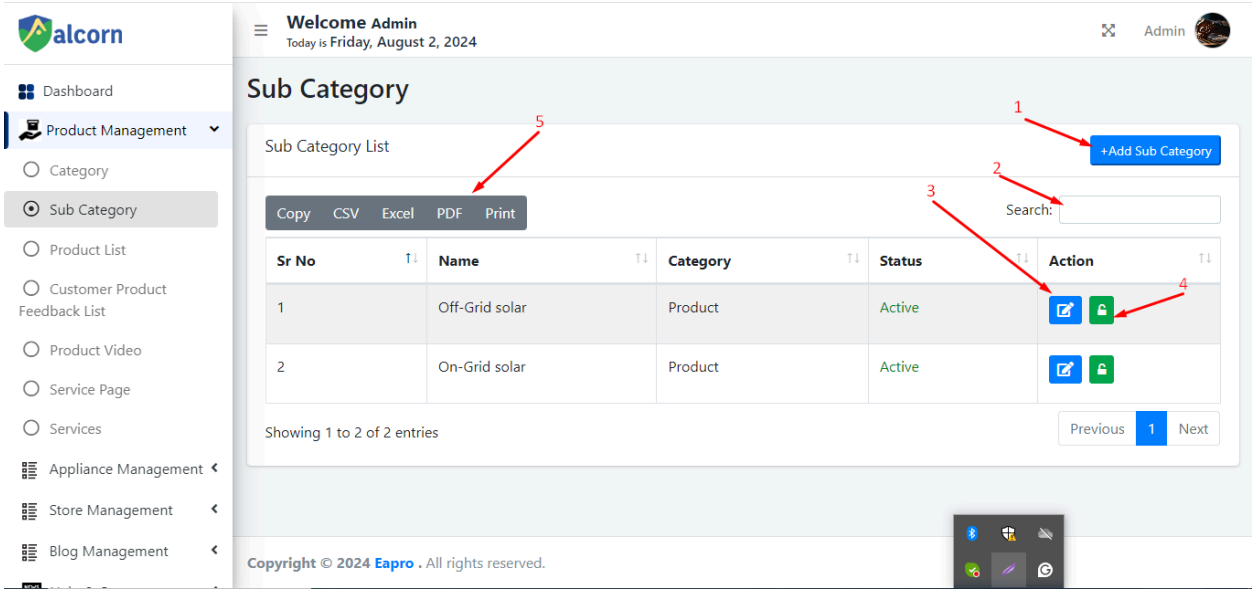
- Upon accessing the category section, administrators will be presented with a list of all existing categories.
- Admin can add only up to 2 categories.



1. **To add a category,** fill in the required details such as the category name, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular category**, Admin can enter the particular category name in the search bar and press the Search button to initiate the search.
3. **Administrators can modify existing categories,** by clicking on the "**Edit**" button next to the respective category entry. Update the necessary information and save the changes.
4. **To temporarily delete any category,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

3.2 Sub Category

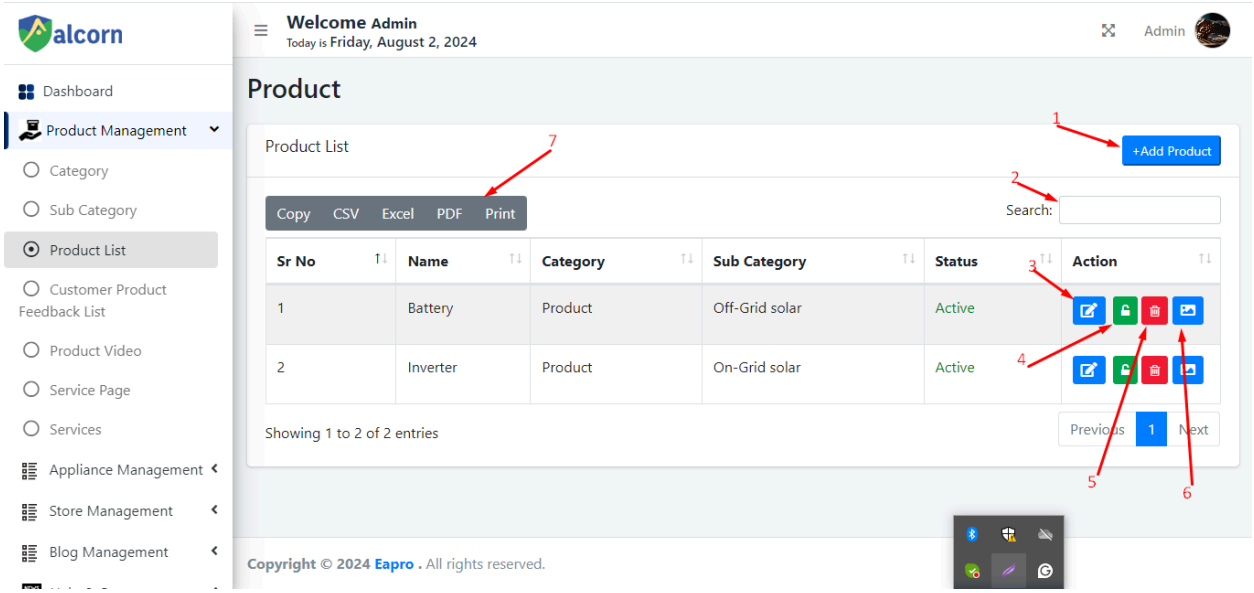
- Upon accessing the subcategory section, administrators will be presented with a list of all existing subcategories.



1. **To add a subcategory,** fill in the required details such as the subcategory name, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular subcategory**, Admin can enter the particular subcategory name in the search bar and press the Search button to initiate the search.
3. **Administrators can modify existing categories,** by clicking on the "**Edit**" button next to the respective subcategory entry. Update the necessary information and save the changes.
4. **To temporarily delete any subcategory,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

3.3 Product List

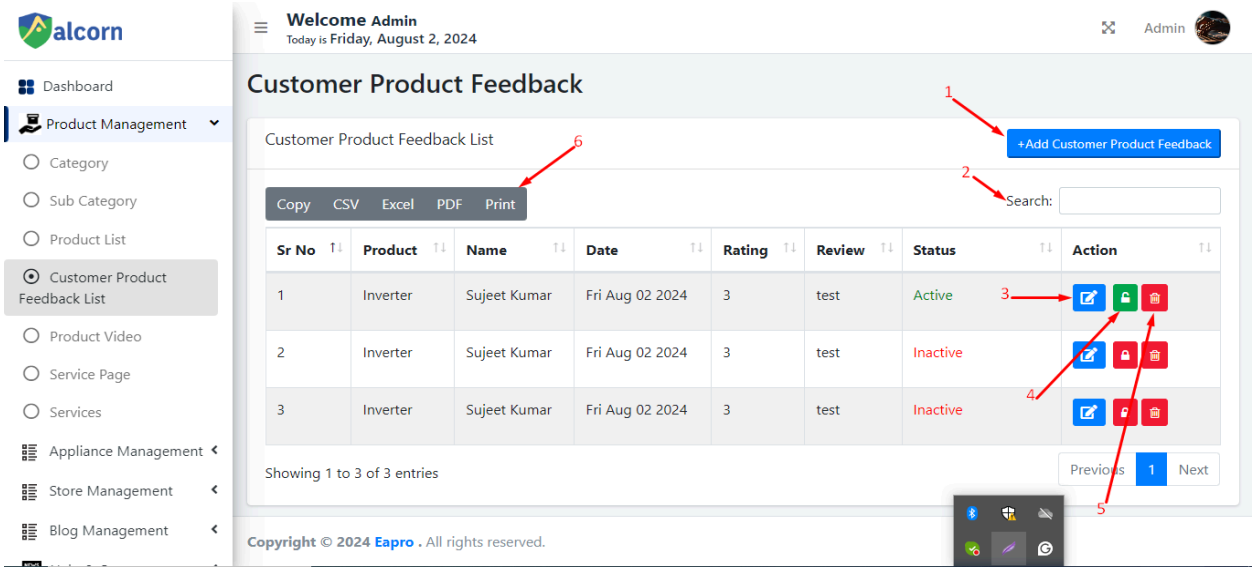
- Upon accessing the product list section, administrators will be presented with a list of all existing products.



1. **To add a product,** fill in the required details such as the category name, and subcategory name, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular product**, Admin can enter the particular product name in the search bar and press the Search button to initiate the search.
3. **Administrators can modify existing products,** by clicking on the "**Edit**" button next to the respective product entry. Update the necessary information and save the changes.
4. **To temporarily delete any product,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any product permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To add images of any particular product**, the admin can click on the add image next to the respective entry and add images.
7. **To export the list, the** admin can select the format and the file will be exported in that particular format.

3.4 Customer Product Feedback

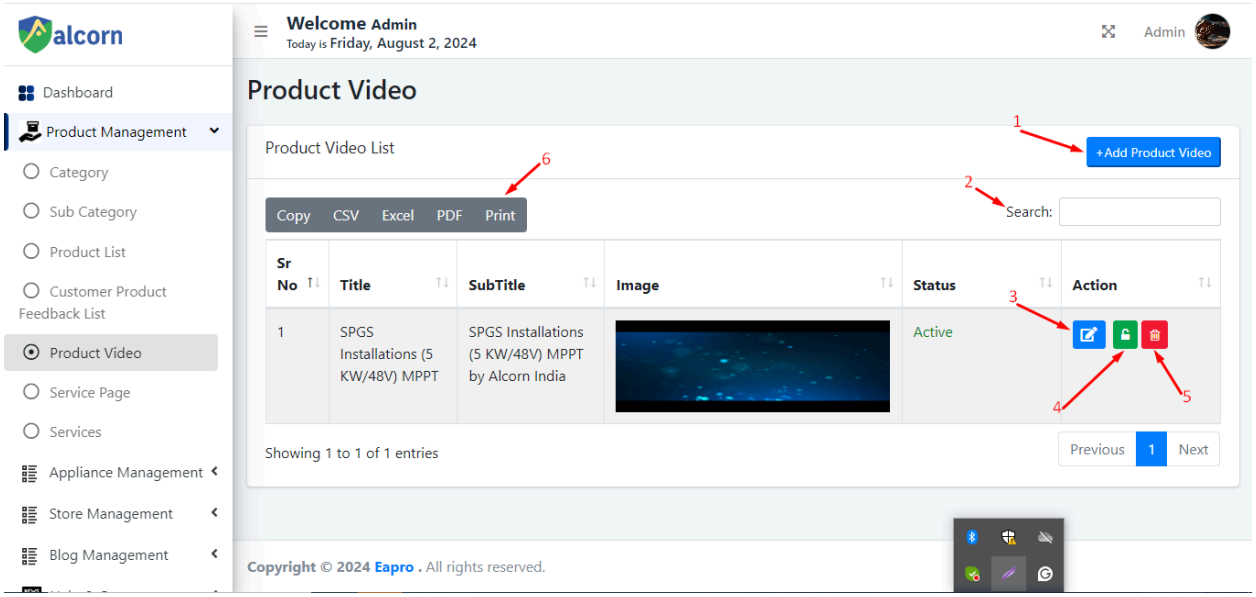
- Upon accessing the customer product feedback section, administrators will be presented with a list of all existing customer feedback related to products.



1. **To add customer product feedback,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular customer product feedback**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing customer product feedback,** by clicking on the "**Edit**" button next to the respective feedback entry. Update the necessary information and save the changes.
4. **To temporarily delete any customer product feedback,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any customer product feedback permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

3.5 Product Video

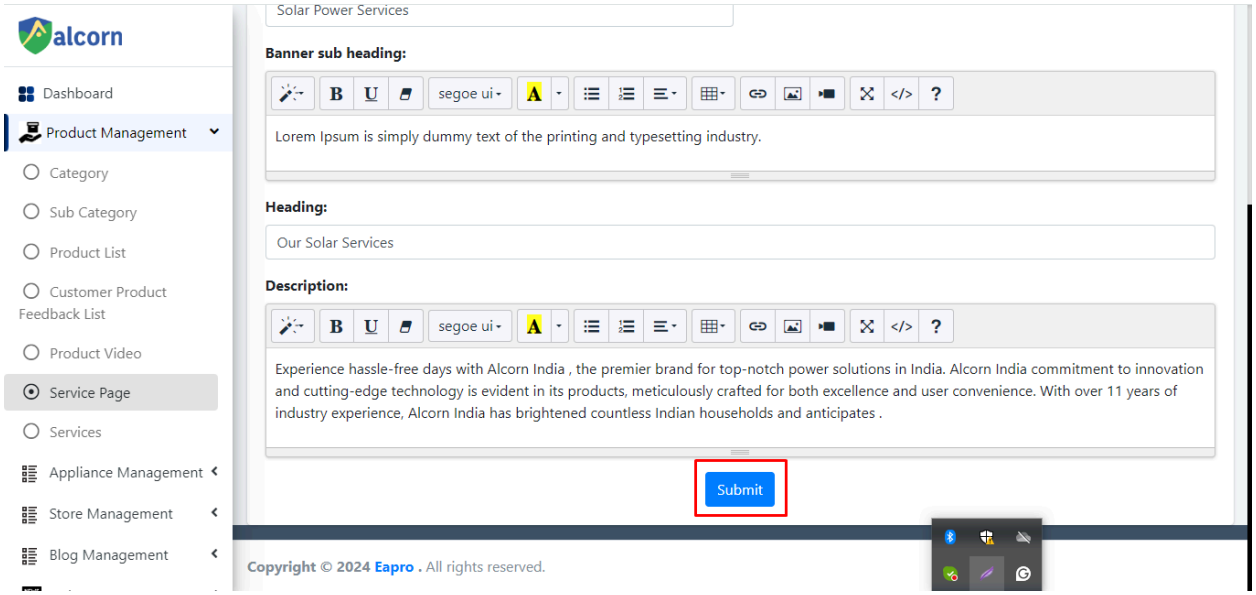
- Upon accessing the product video section, administrators will be presented with a list of all existing videos related to products.



1. **To add a product video,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular product video**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing product videos,** by clicking on the "**Edit**" button next to the respective feedback entry. Update the necessary information and save the changes.
4. **To temporarily delete any product video,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any product video permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

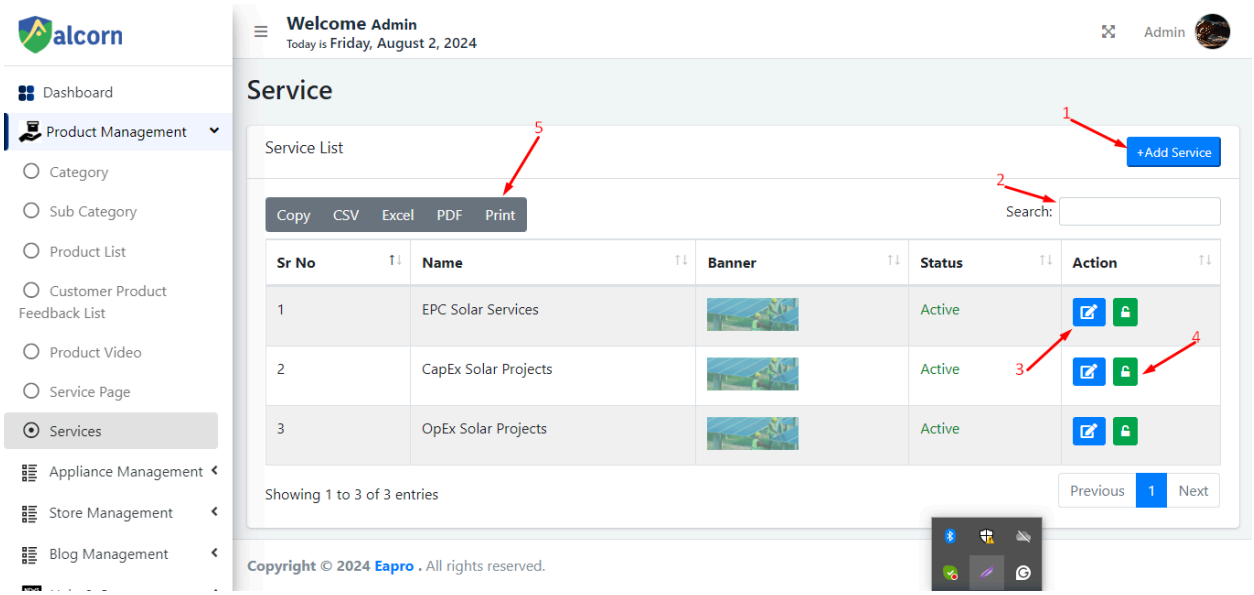
3.6 Service Page

- Upon accessing the service page section, administrators will be presented with all the existing details, which the admin can edit and update.



3.7 Services

- Upon accessing the service section, administrators will be presented with a list of all existing services.



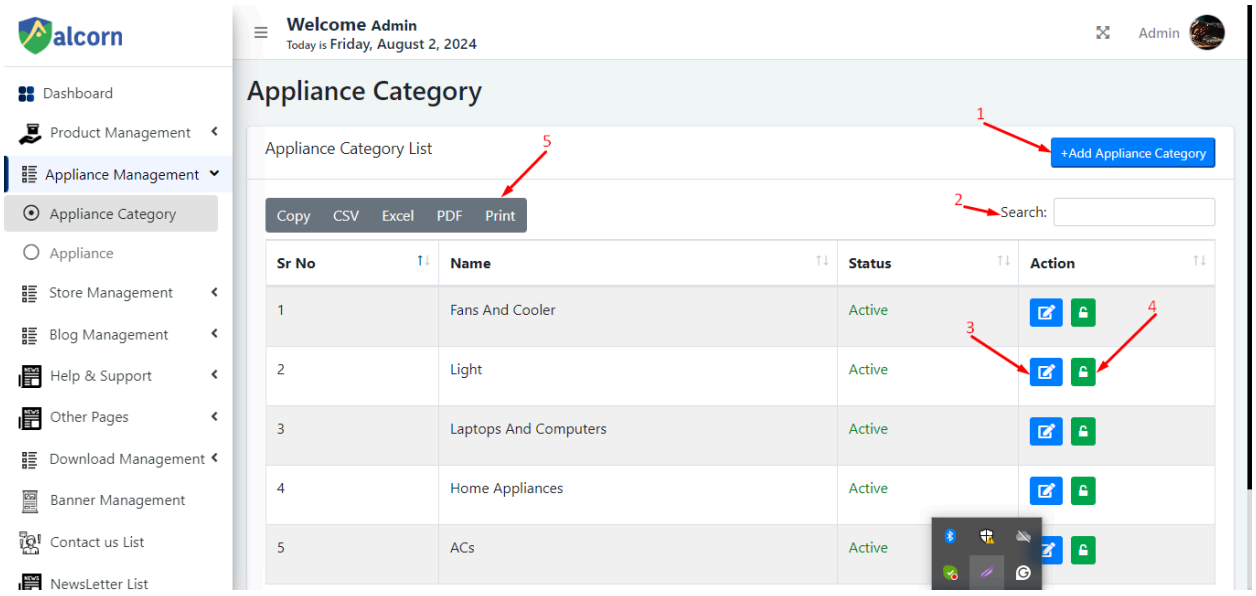
1. **To add a service,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular service**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing services,** by clicking on the "**Edit**" button next to the respective service entry. Update the necessary information and save the changes.
4. **To temporarily delete any service,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

4. Appliance Management

- Users can navigate to the Appliance Management section from the sidebar menu.

4.1 Appliance Category

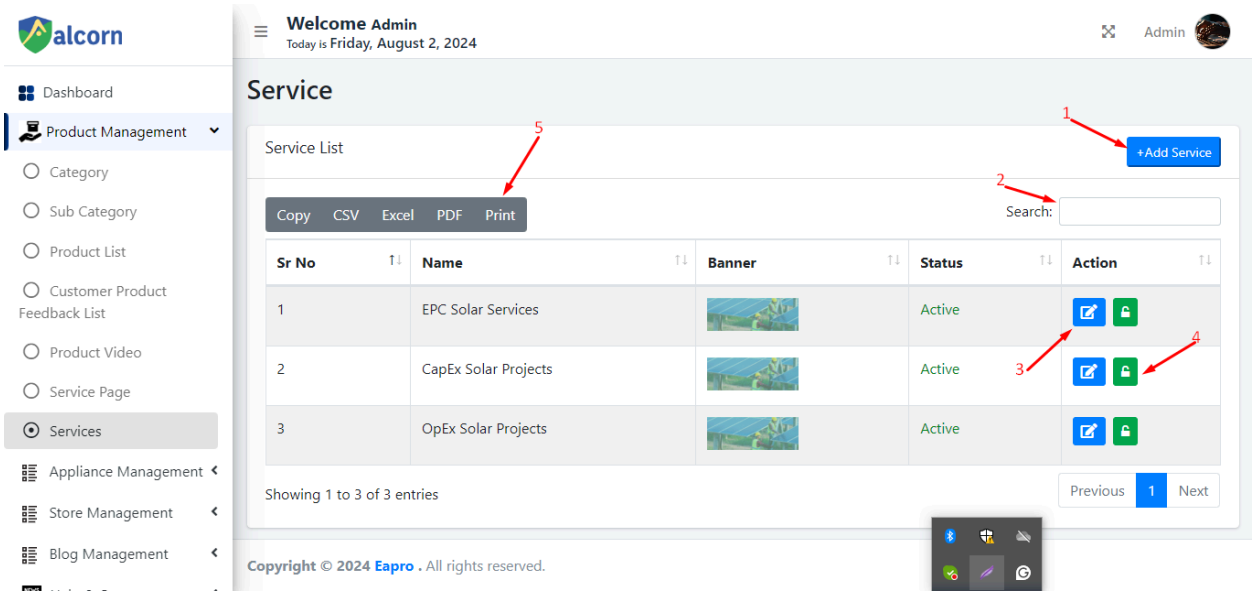
- Upon accessing the appliance category section, administrators will be presented with a list of all existing appliance categories.



1. **To add an appliance category,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular appliance category**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing appliance categories,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any appliance category,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

4.2 Appliance

- Upon accessing the appliance section, administrators will be presented with a list of all existing appliances.



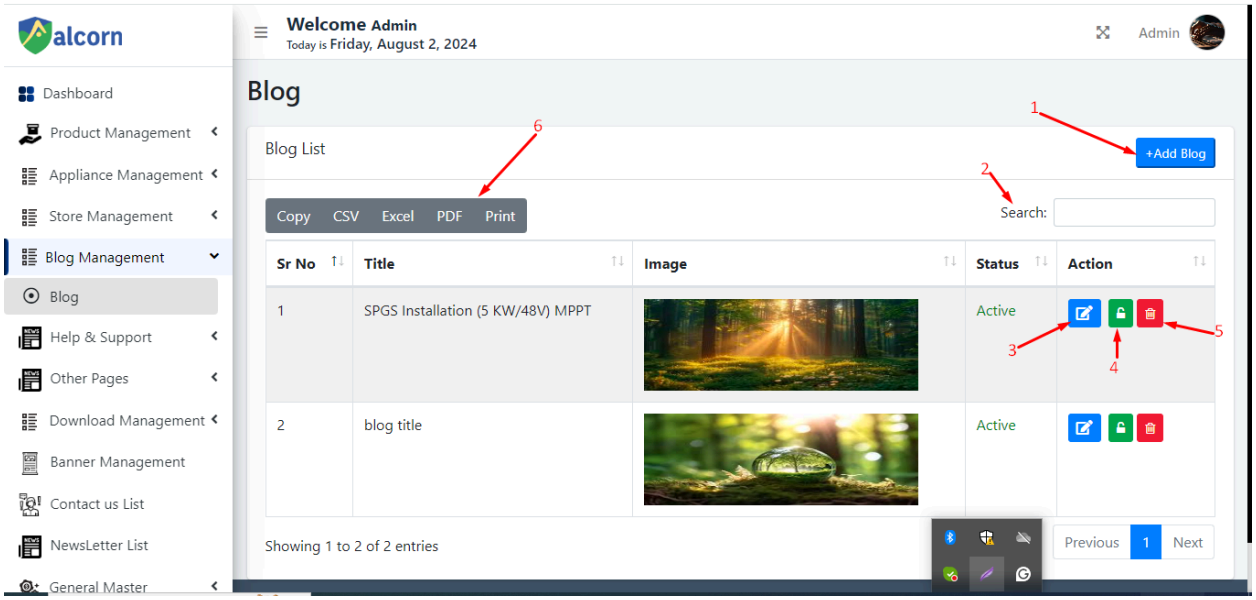
1. **To add an appliance,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular appliance**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing appliances,** by clicking on the "**Edit**" button next to the respective appliance entry. Update the necessary information and save the changes.
4. **To temporarily delete any appliance,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

5. Blog Management

- Users can navigate to the Blog Management section from the sidebar menu.

5.1 Blog

- Upon accessing the blog management section, administrators will be presented with a list of all existing blogs.



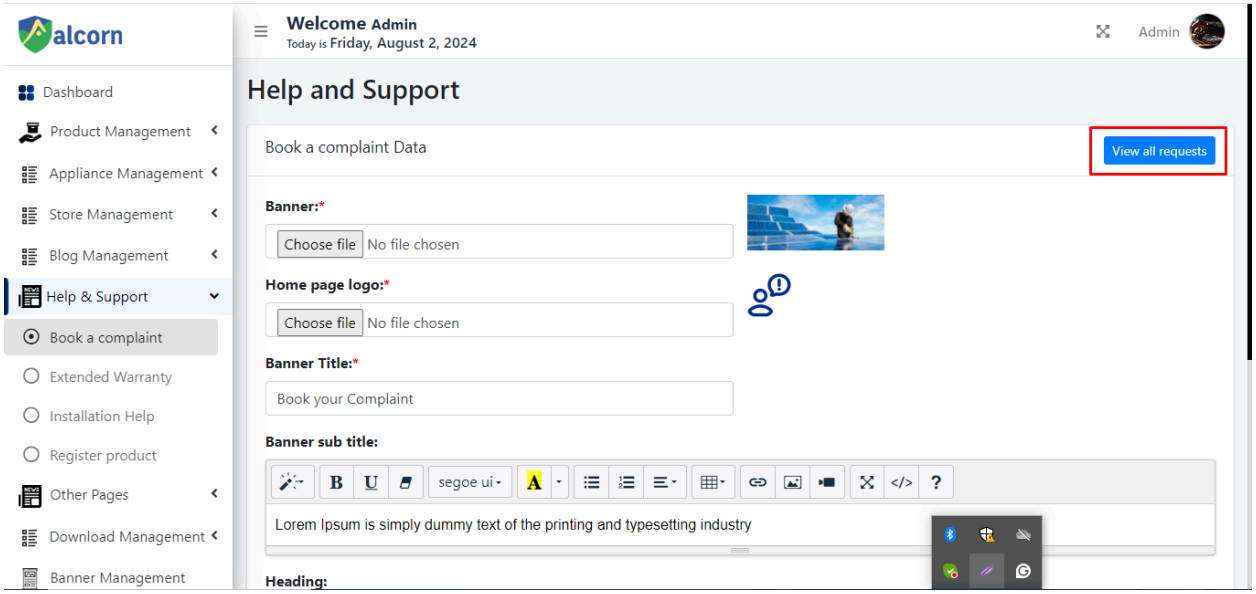
1. **To add a blog,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular blog**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing blogs,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any blog,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

6. Help And Support

- Users can navigate to the Help and Support section from the sidebar menu.

6.1 Book a Complaint

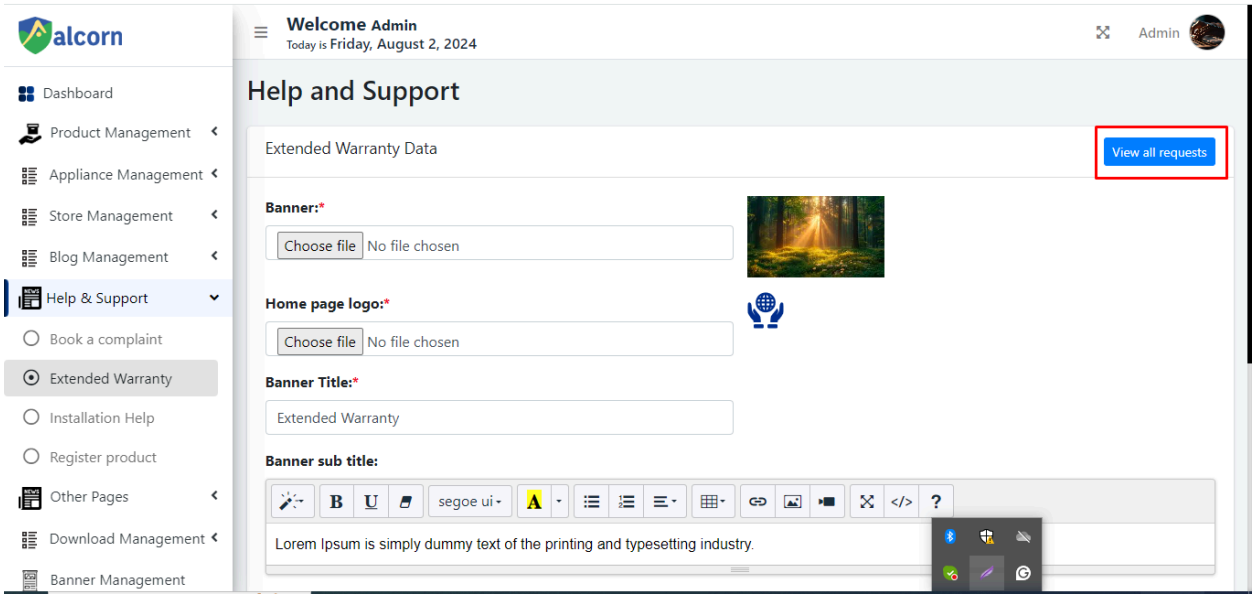
- Upon accessing the Book a Complaint section, administrators will be presented with several fields to be filled for booking a new complaint.



1. **To add a blog,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **Administrators can see a list of various booked complaints,** by clicking on the “View all request” button.

6.2 Extended Warranty

- Upon accessing the Extended warranty section, administrators will be presented with several fields to be filled for booking a new complaint.

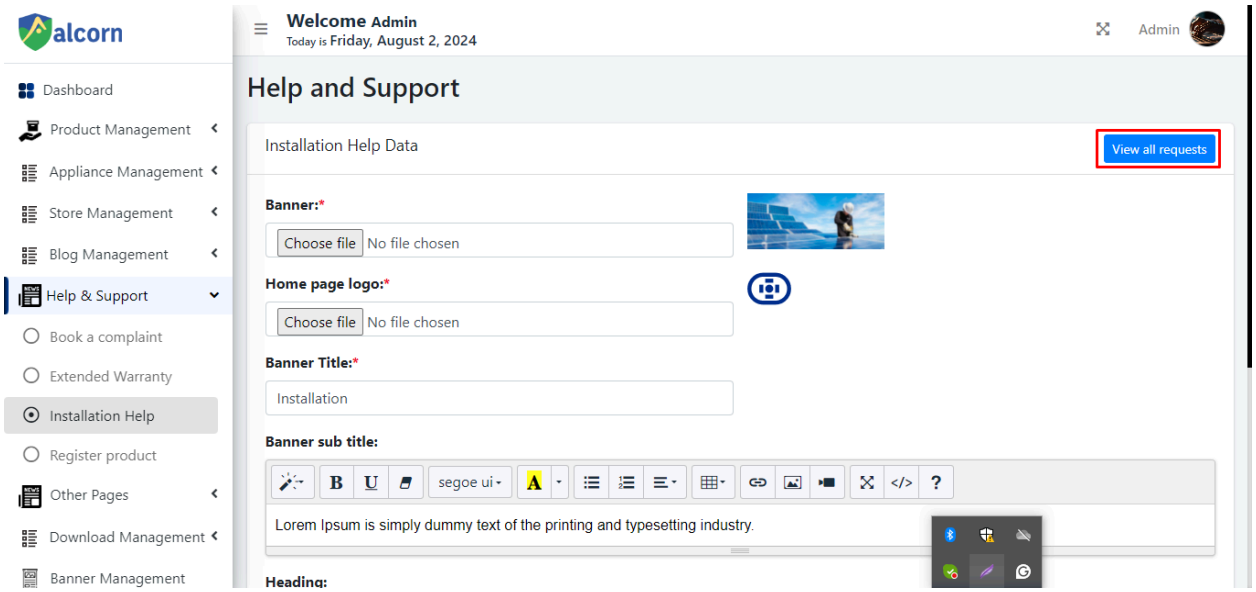


1. **To add an extended warranty,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **Administrators can see a list of various extended warranties,** by clicking on the “View all request” button.

6.3 Installation Help

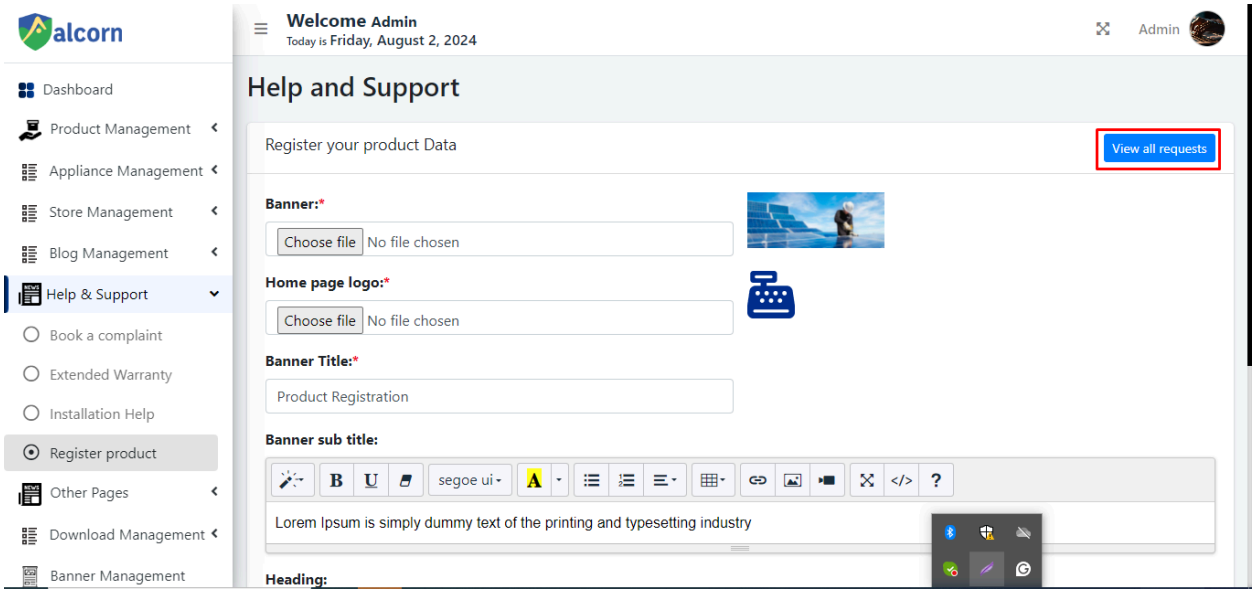
- Upon accessing the Installation Help section, administrators will be presented with several fields to be filled in for booking an installation help request.

1. **To add an installation help request,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **Administrators can see a list of various requested installation help,** by clicking on the “View all request” button.



6.4 Register Product

- Upon accessing the Register product section, administrators will be presented with several fields to be filled in for registering new data products.



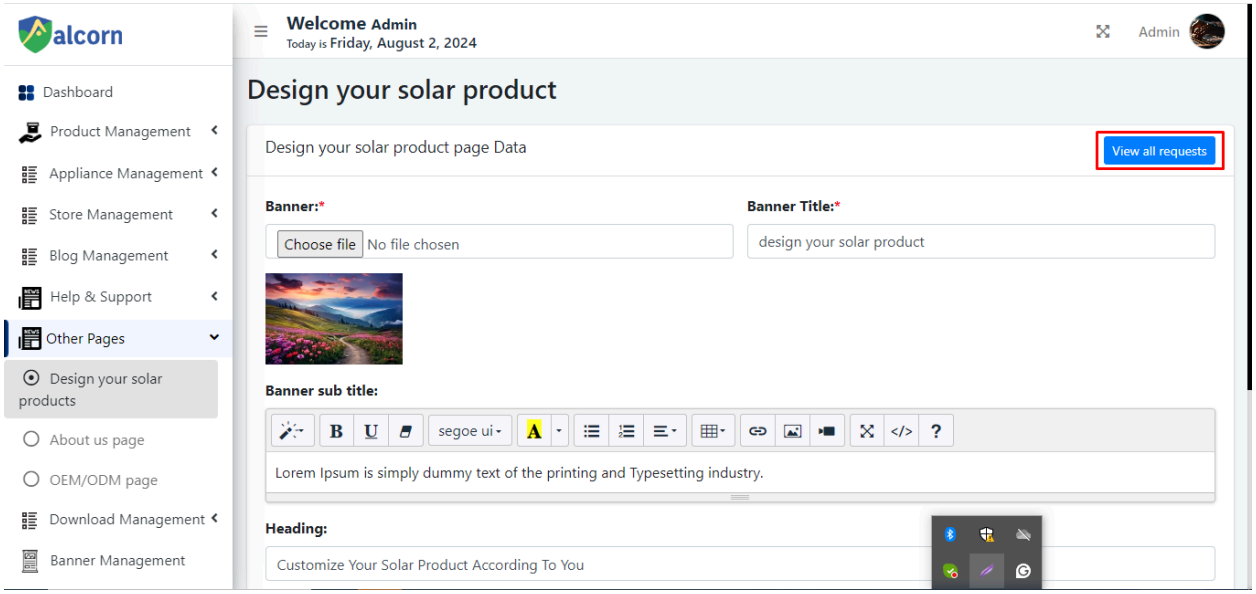
1. **To add product data,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **Administrators can see a list of various booked product data,** by clicking on the “View all request” button.

7. Other Pages

- Users can navigate to the Other Pages section from the sidebar menu.

7.1 Design your solar products

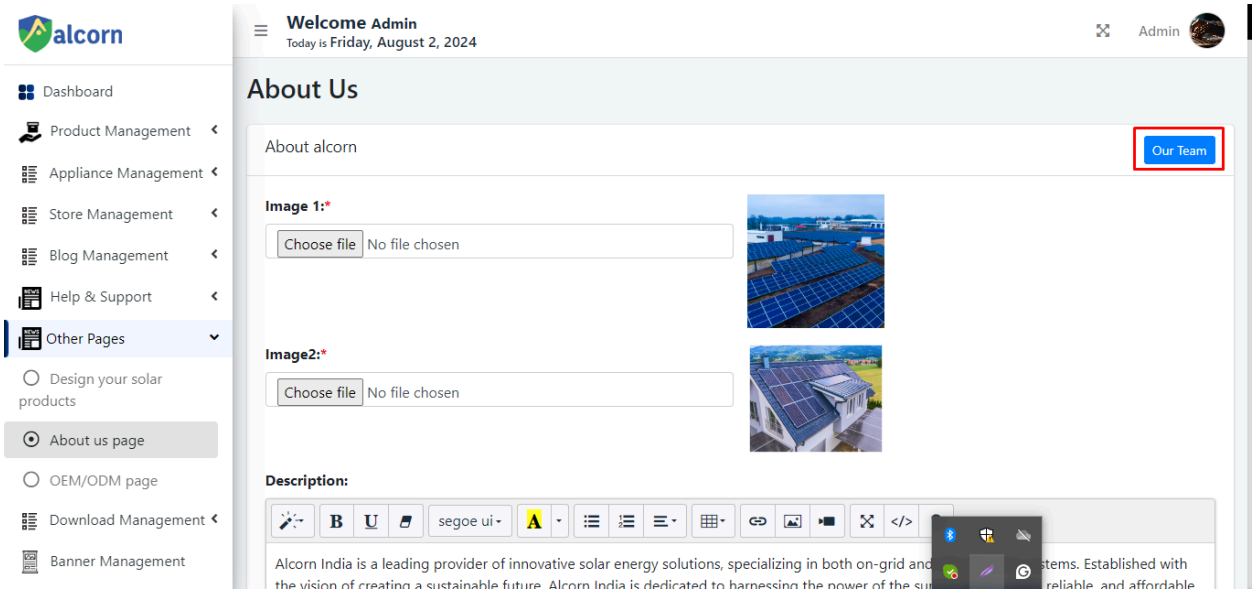
- Upon accessing the Design Your Solar Product section, administrators will be presented with several fields to be filled in for Design Your Solar Product.



1. **To add your design for solar product,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **Administrators can see a list of various requests,** by clicking on the “View all request” button.

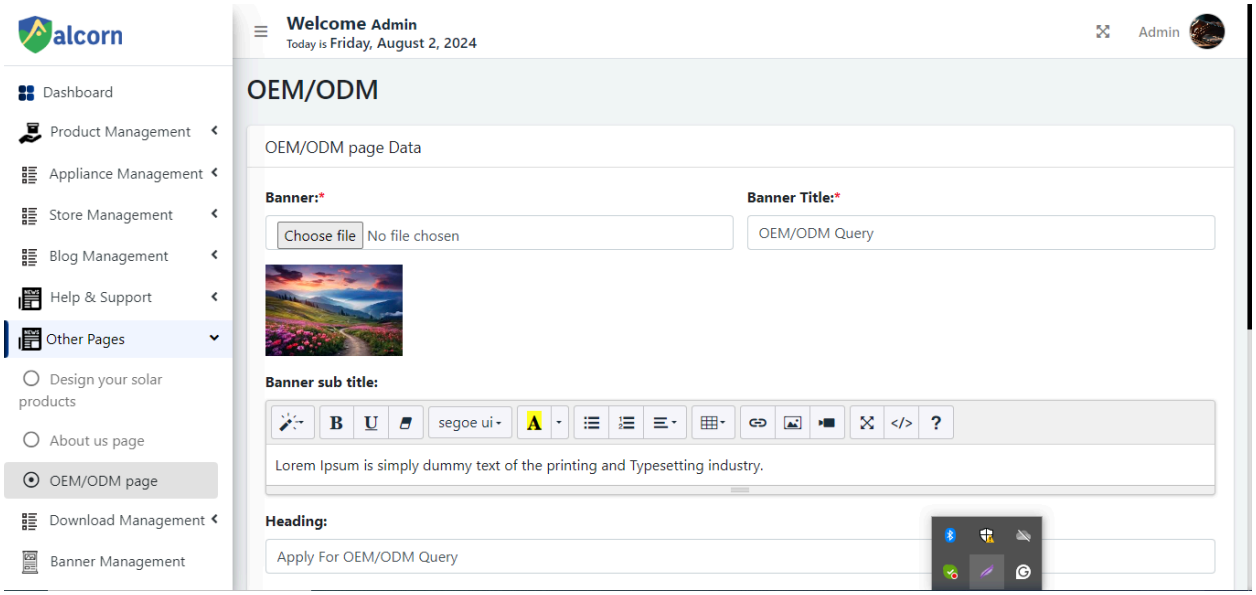
7.2 About Us

- Upon accessing the About Us section, administrators will be presented with several fields to be filled in for the About Us module of the website.
- **Admin can click on the “Our Team” button to perform various actions on the existing team members,** fill in the required details, **and** click on the "**Submit**" button. And save it.



7.3 OEM/ODM

- Upon accessing the OEM/ODM section, administrators will be presented with several fields to be filled in for the OEM/ODM module of the website.
- **Admin can click on the “Our Team” button to perform various actions on the existing team members,** fill in the required details, **and** click on the "**Submit**" button. And save it.

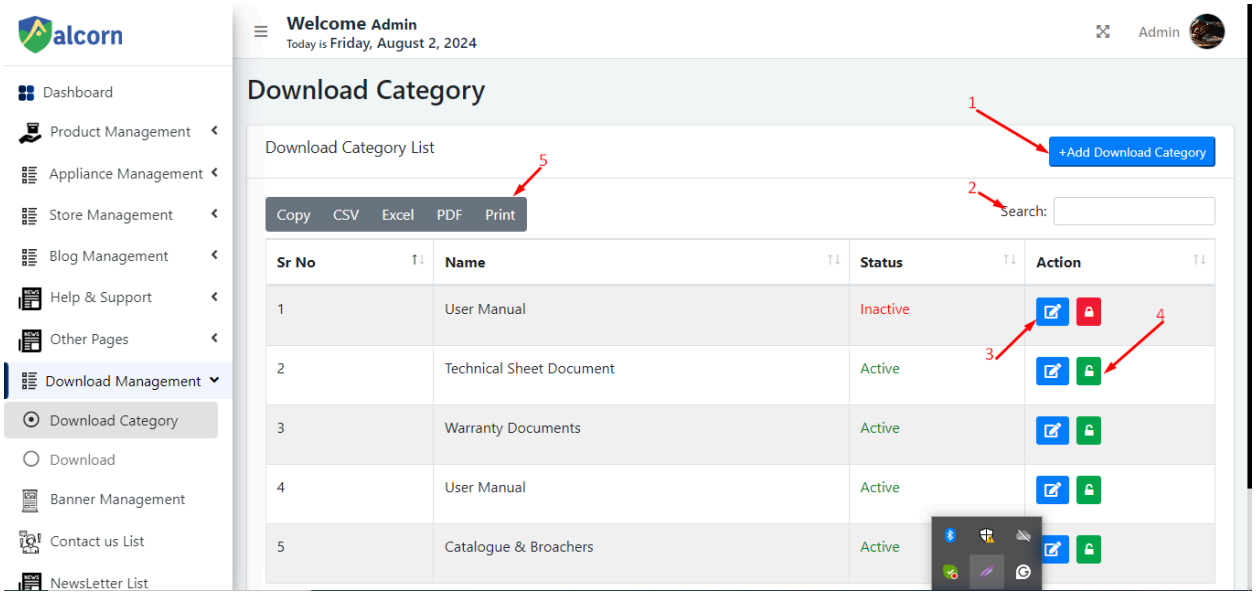


8. Download Management

- Users can navigate to the download management section from the sidebar menu.

8.1 Download Category

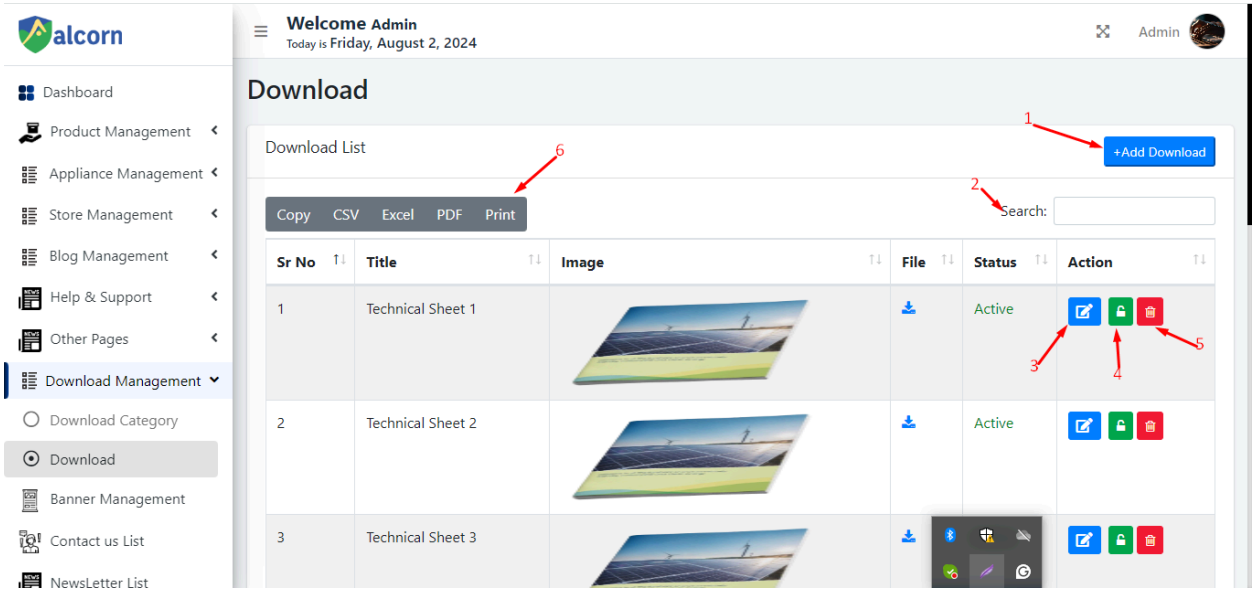
- Upon accessing the download category section, administrators will be presented with a list of all existing download categories.



1. **To add a download category,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular download category**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing download categories,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any download category,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

8.2 Download

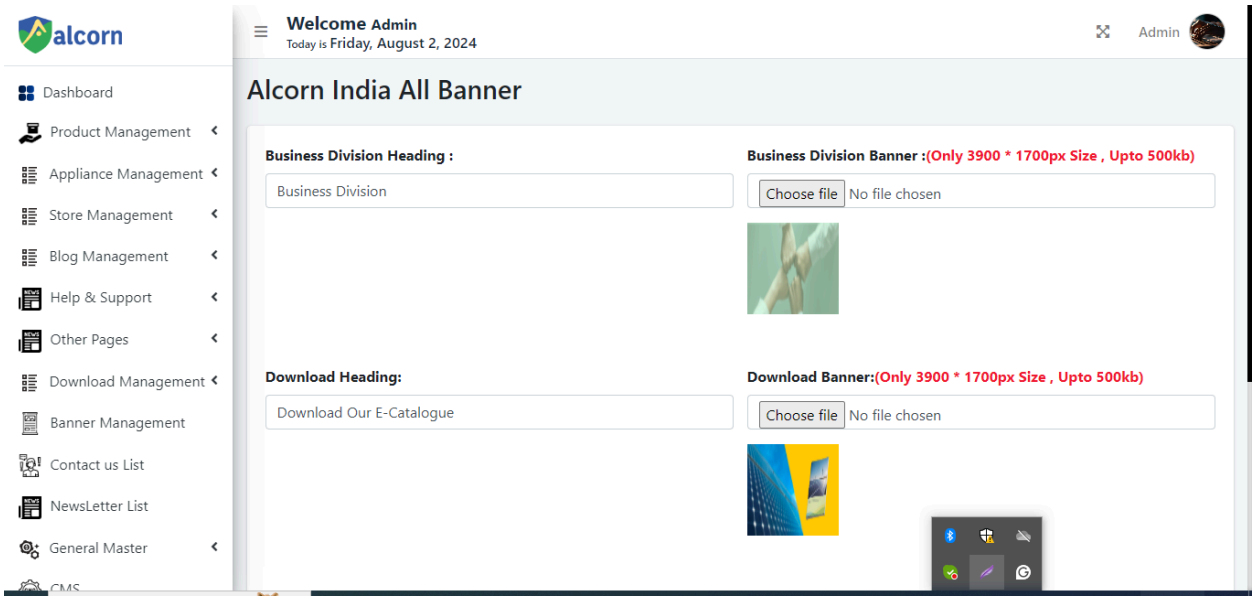
- Upon accessing the download section, administrators will be presented with a list of all existing downloads.



1. **To add a download file,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular download file**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing download files,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any download file,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any download file permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

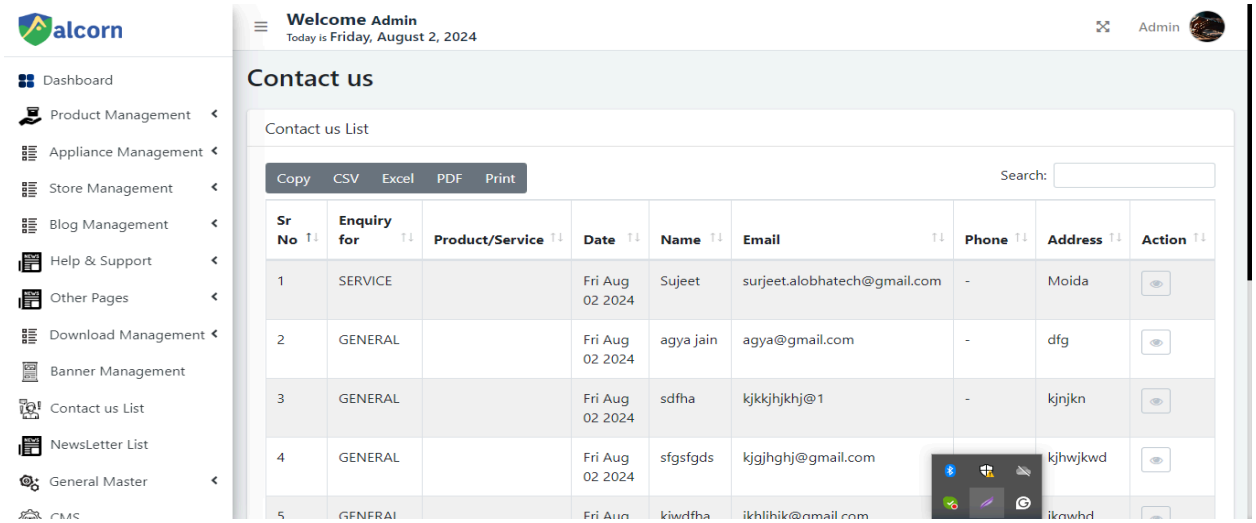
9. Banner Management

- Users can navigate to the banner management section from the sidebar menu.
- Upon accessing the banner management section, administrators will be presented with a list of all existing banners.



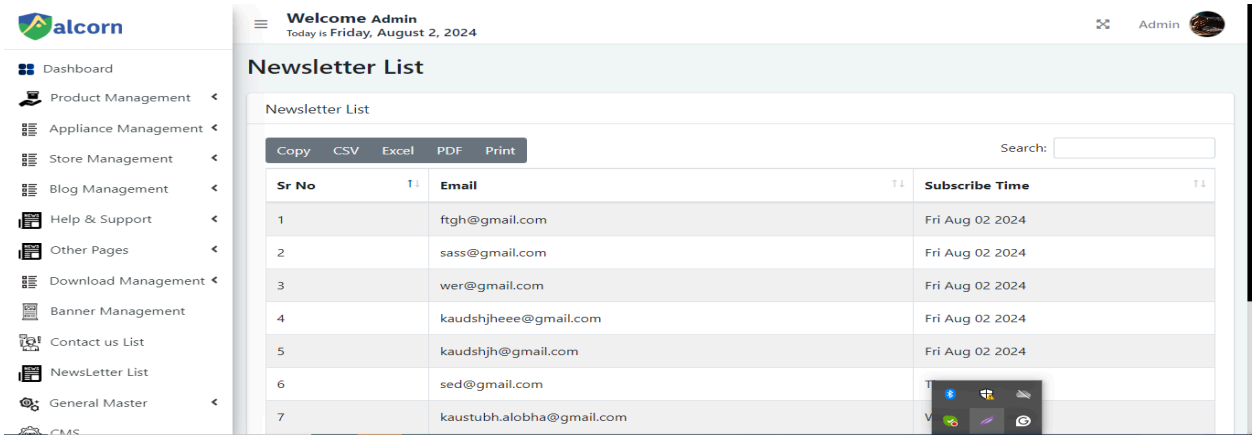
10. Contact Us List

- Users can navigate to the Contact Us List section from the sidebar menu.
- Upon accessing the Contact Us List section, administrators will be presented with a list of all existing Contact Us inquiries.
- Admin can perform various actions on the inquiries.



11. Newsletter List

- Users can navigate to the Newsletter List section from the sidebar menu.
- Upon accessing the Newsletter List section, the admin can see details of inquiries on the Newsletter.

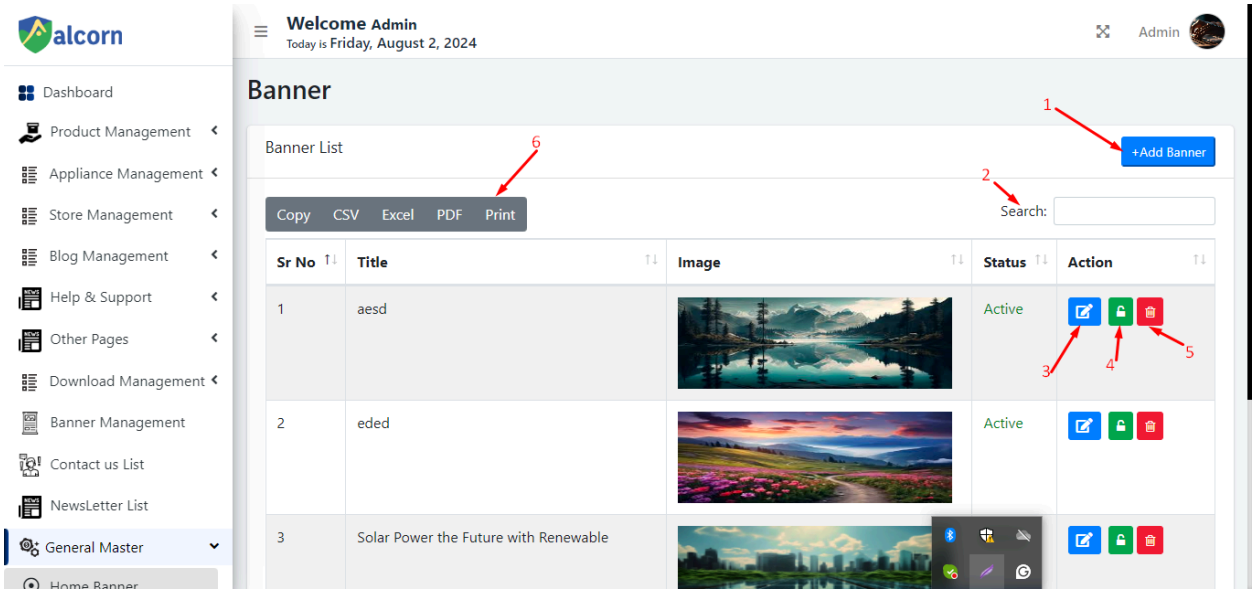


12. General Master

- Users can navigate to the General Master section from the sidebar menu.

12.1 Home Banner

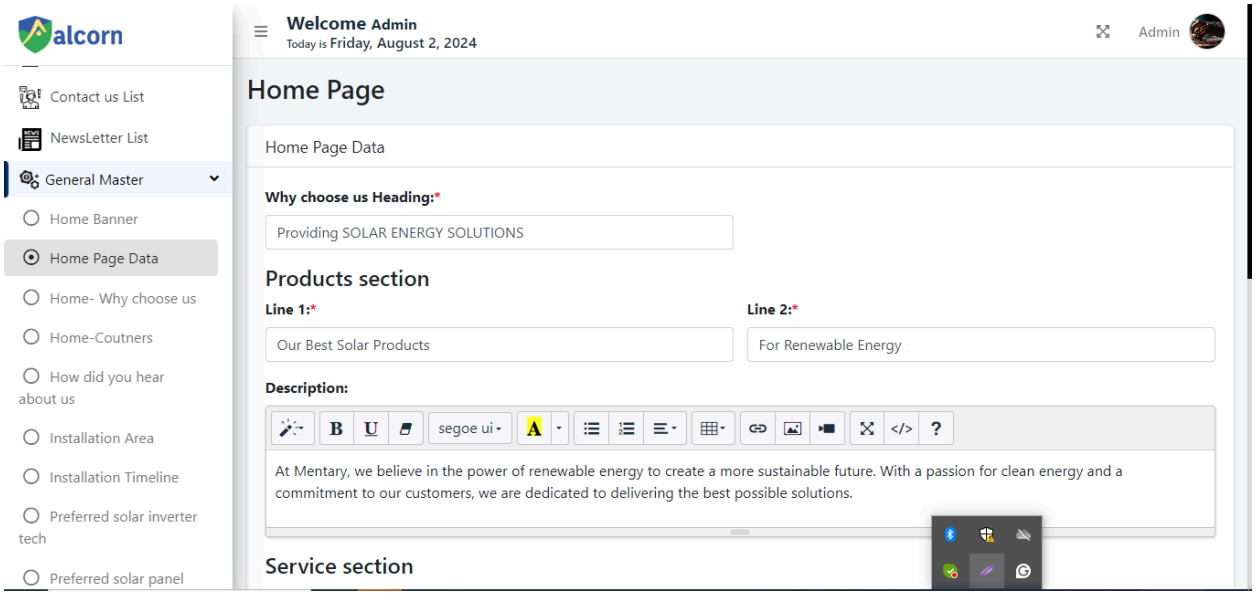
- Upon accessing the home banner section, administrators will be presented with a list of all existing home banners.



1. **To add a banner,** fill in the required details such as the banner name, and image, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular banner**, Admin can enter the particular banner name in the search bar and press the Search button to initiate the search.
3. **Administrators can modify existing banners,** by clicking on the "**Edit**" button next to the respective banner entry. Update the necessary information and save the changes.
4. **To temporarily delete any banner,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any banner permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

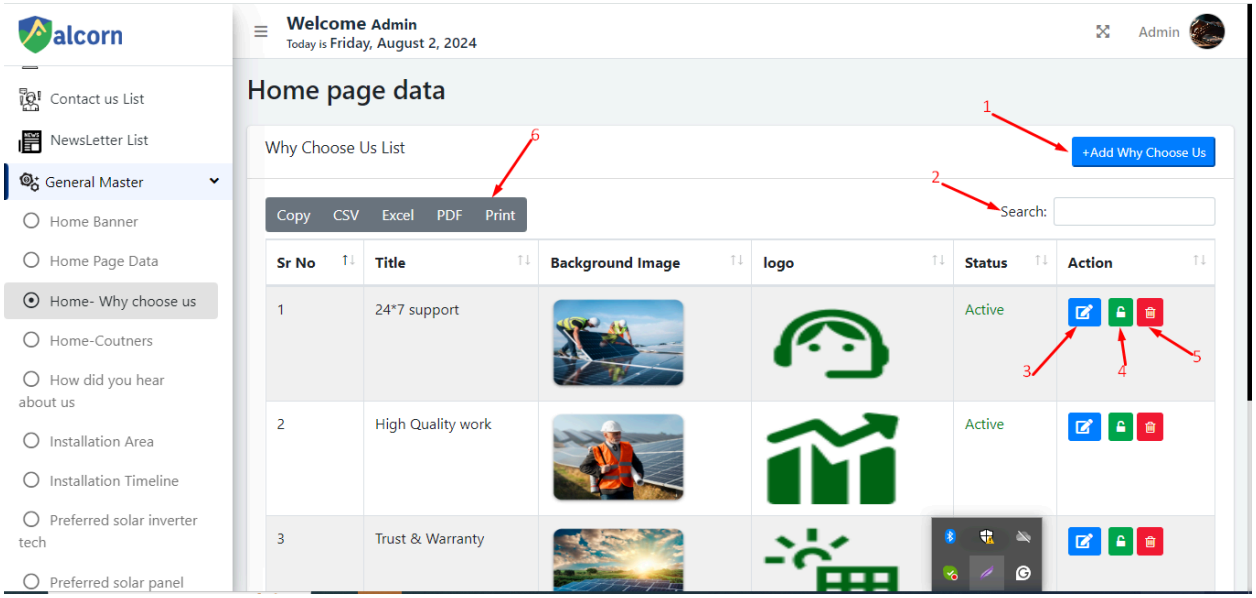
12.2 Home Page Data

- Upon accessing the home page data section, administrators will be presented with a list of all existing home page data fields.
- Admin can edit various content field for home page of the website.



12.3 Home- Why Choose Us

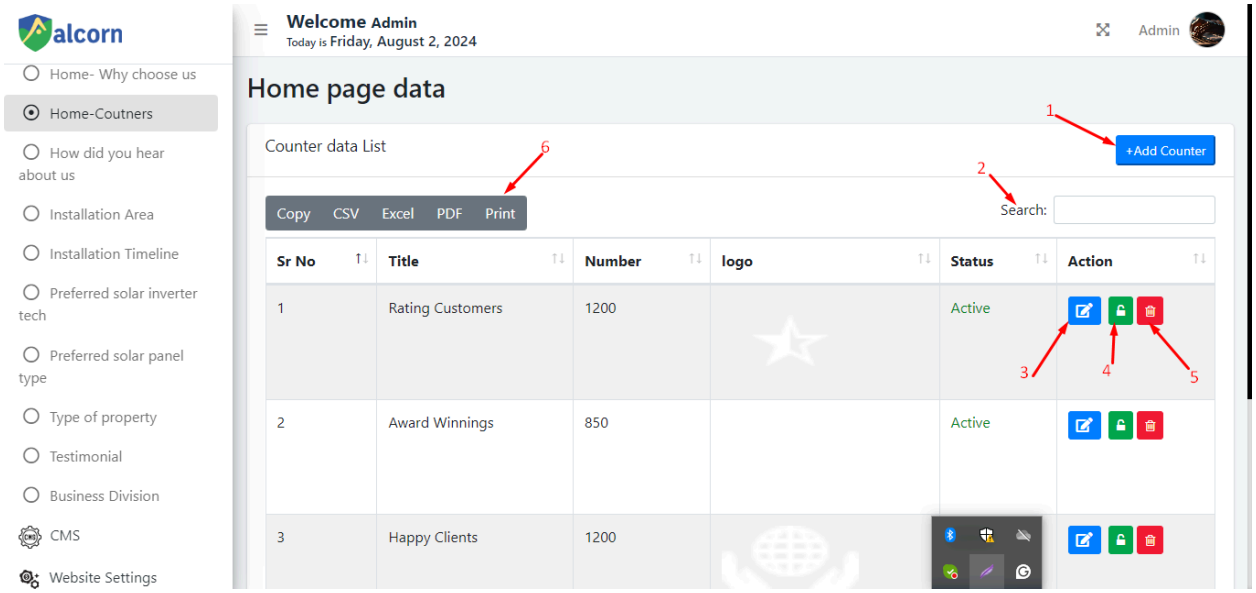
- Upon accessing the home banner section, administrators will be presented with a list of all existing home banners.



1. **To add home page data,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular data**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing data,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any data,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any data permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.4 Home- Counter

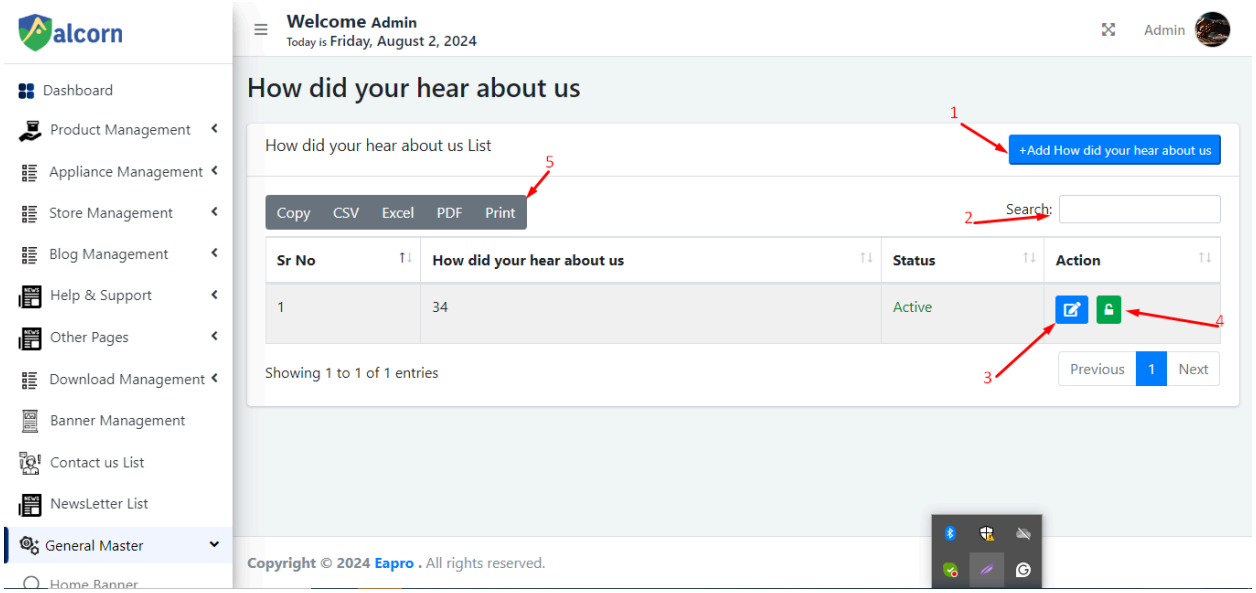
- Upon accessing the home counter section, administrators will be presented with a list of all existing home counter data.



1. **To add a counter for the home page,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular counter**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing counters,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any counter,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any counter permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.5 How did you hear about us

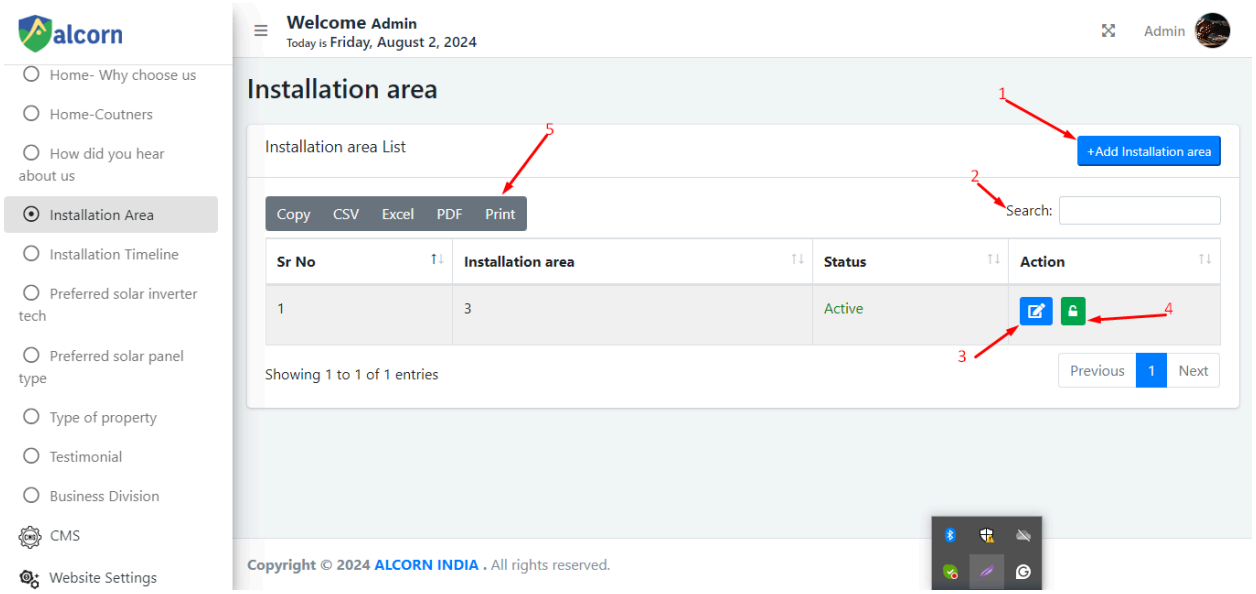
- Upon accessing the How did you hear about us section, administrators will be presented with a list of all existing data list.



1. **To add data for the How Did you hear about us page,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular data**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing data,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any data,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.6 Installation Area

- Upon accessing the Installation Area section, administrators will be presented with a list of all existing installation area list.

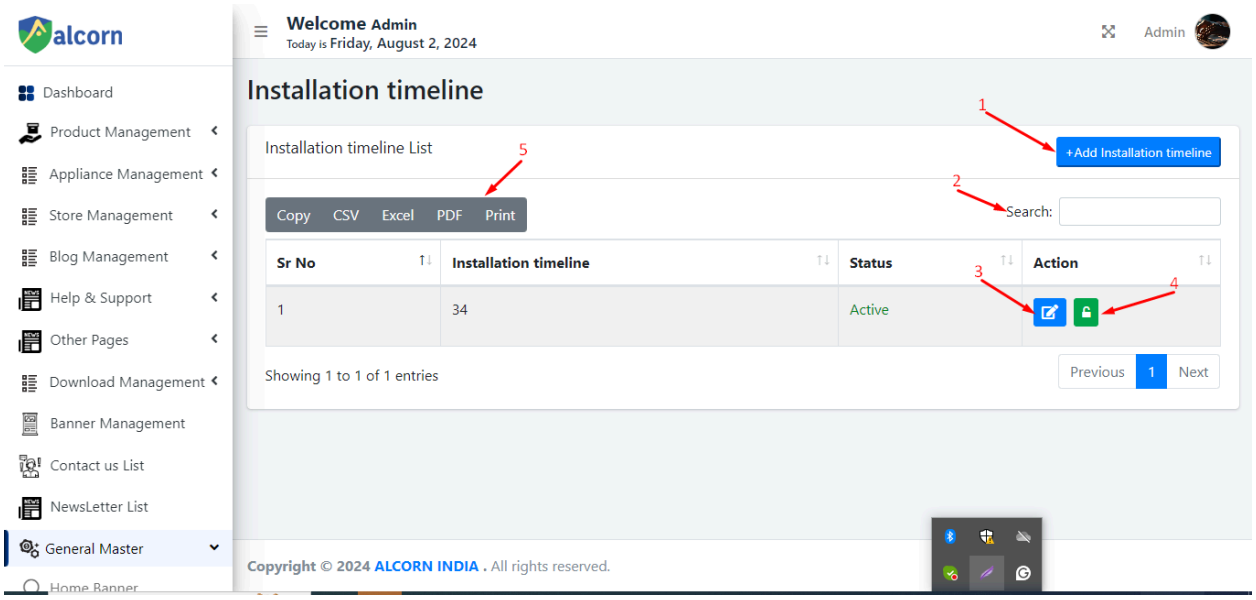


1. **To add an installation area,** fill in the required details, **and** click on the "**Submit**" button. And save it.

2. **To search for any particular installation area**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing installation area details,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any existing installation area,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.7 Installation Timeline

- Upon accessing the Installation Timeline section, administrators will be presented with a list of all existing installation timeline list.

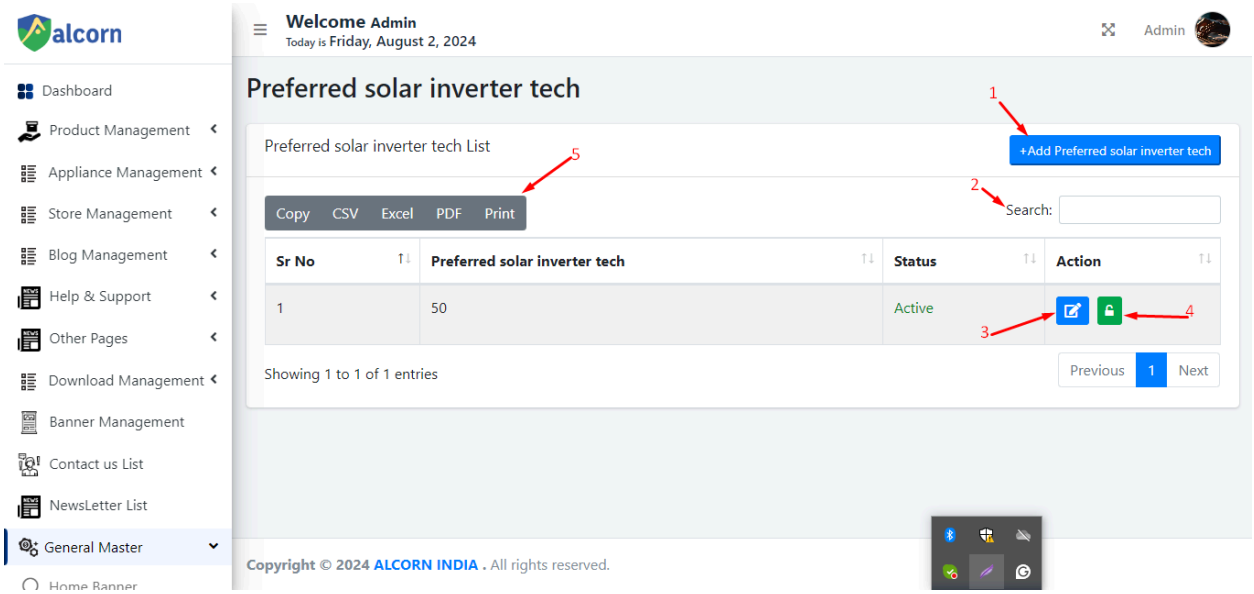


1. **To add an installation timeline,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular installation timeline**, Admin can enter the particular parameters and press the Search button to initiate the search.

3. **Administrators can modify existing installation timeline details,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.
4. **To temporarily delete any existing installation timeline,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.8 Preferred Solar Inverter Tech

- Upon accessing the Preferred Solar Inverter Tech section, administrators will be presented with a list of all existing data on the particular section.

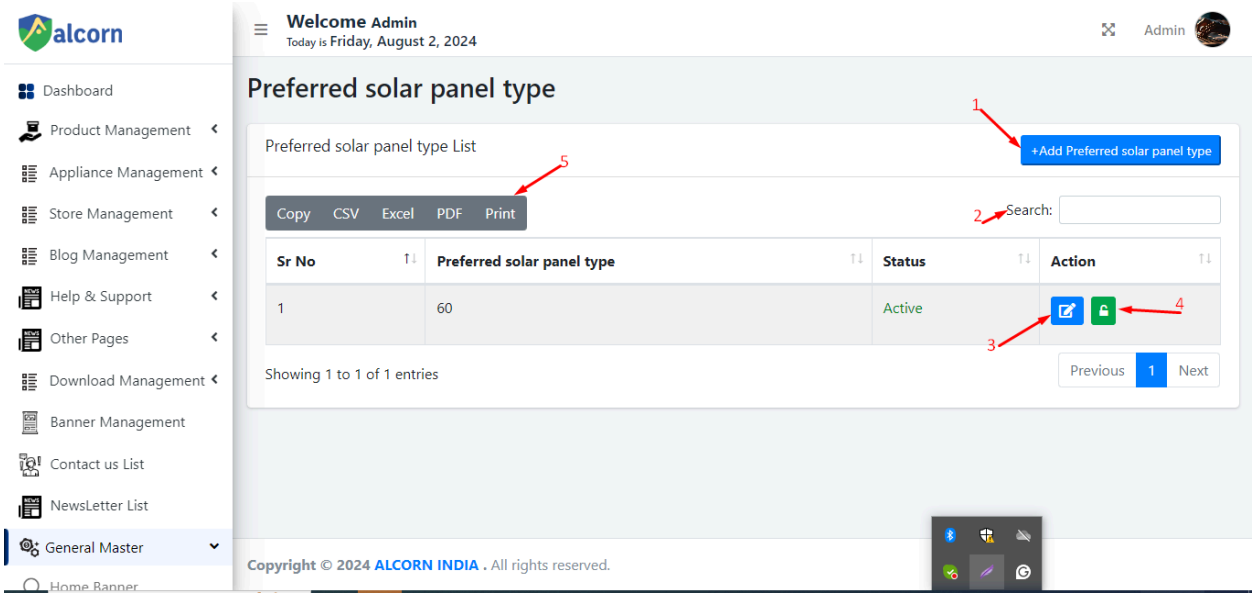


1. **To add data to the section,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular data of the section**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing data,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.

4. **To temporarily delete any existing data,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.9 Preferred Solar Type

- Upon accessing the Preferred Solar type section, administrators will be presented with a list of all existing data on the particular section.

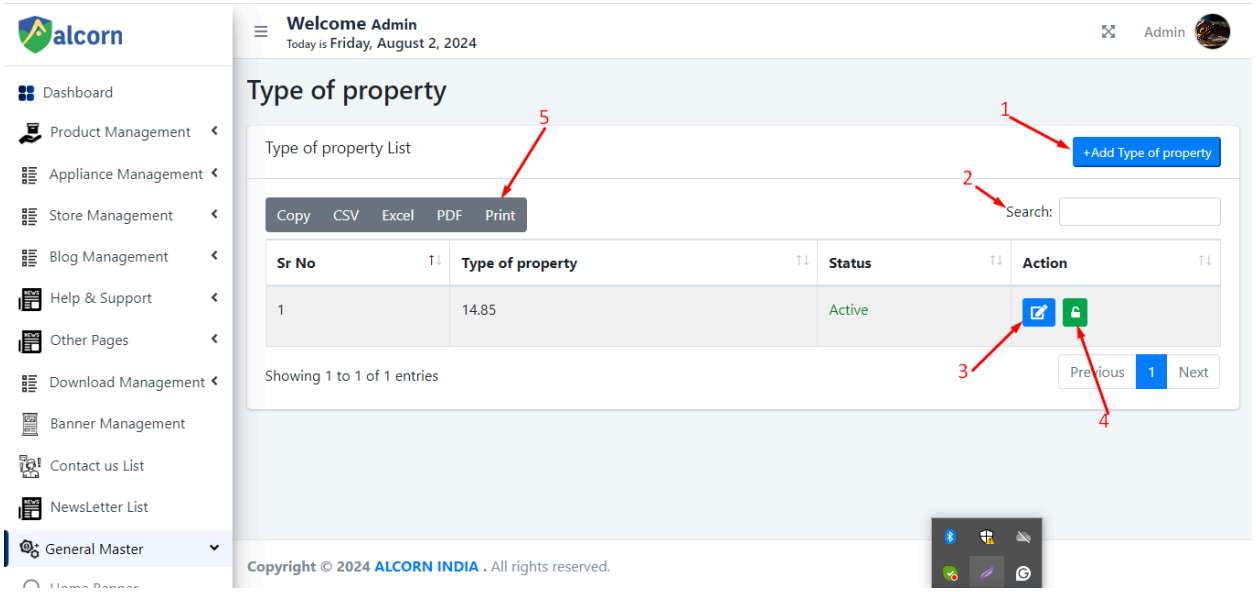


1. **To add data to the section,** fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular data of the section**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing data,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.

4. **To temporarily delete any existing data,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.10 Type of Property

- Upon accessing the type of property section, administrators will be presented with a list of all existing data on the particular section.

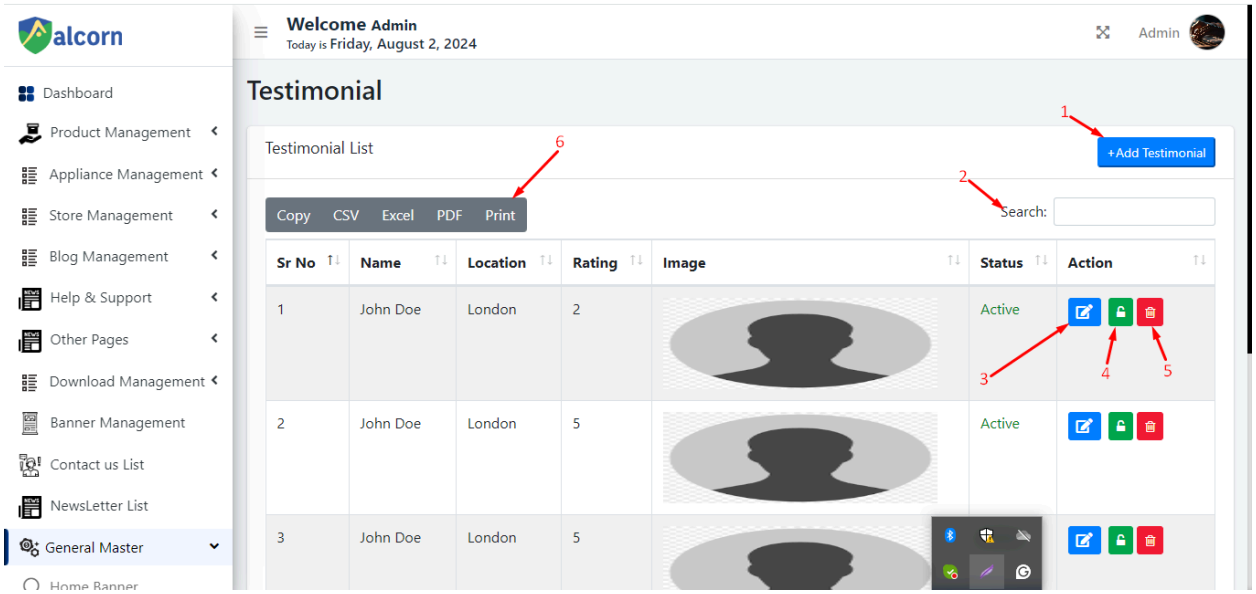


1. **To add property to the section,** click on the “Add Type of Property” button, fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular property**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing type of property,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.

4. **To temporarily delete any existing property,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.11 Testimonial

- Upon accessing the Testimonial section, administrators will be presented with a list of all existing data on the particular section.

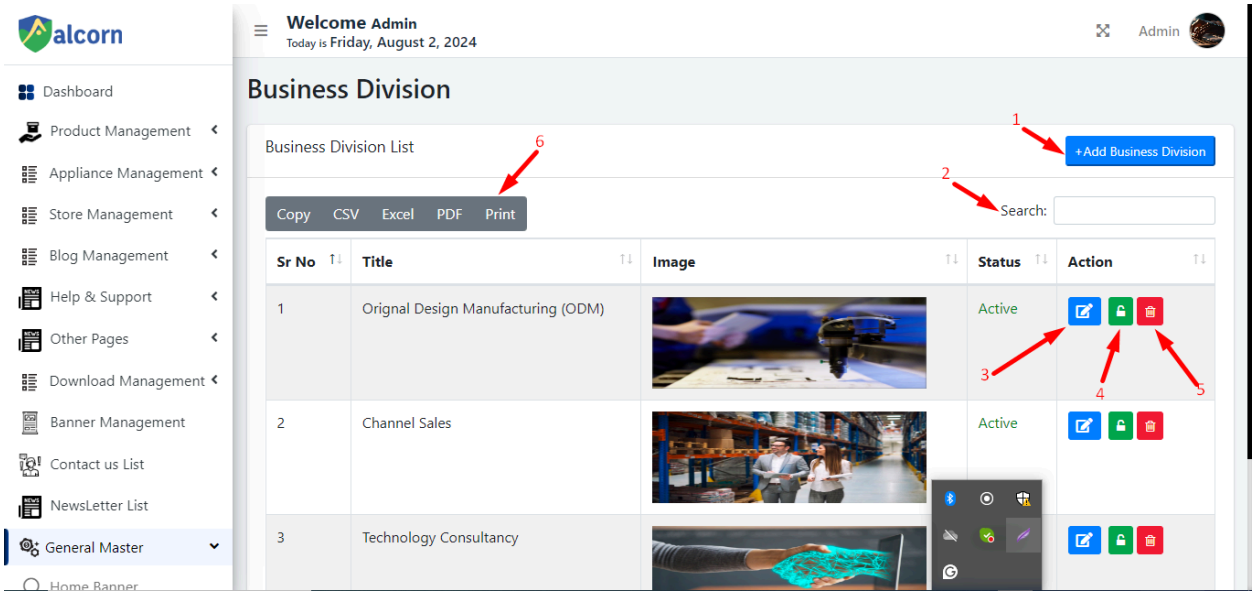


1. **To add testimonials to the section,** click on the “Add Testimonial” button, fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular testimonial**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing testimonials,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.

4. **To temporarily delete any existing testimonial,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any testimonial permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

12.12 Business Division

- Upon accessing the Business Division section, administrators will be presented with a list of all existing data on the particular section.

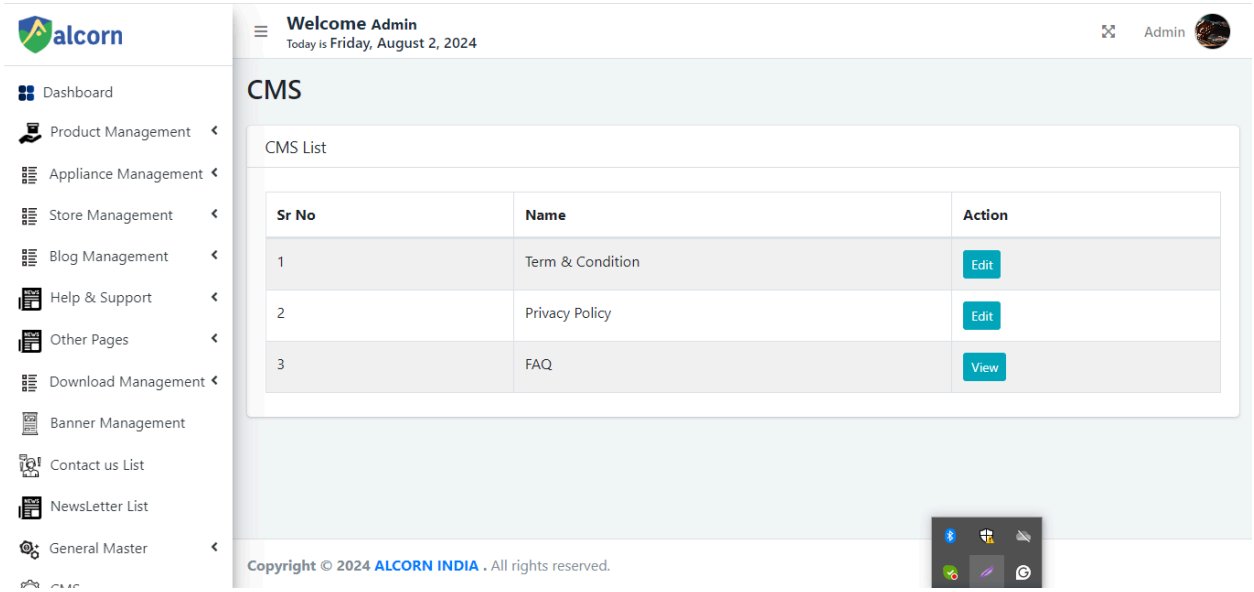


1. **To add Business division,** click on the "Add Business Division" button, fill in the required details, **and** click on the "**Submit**" button. And save it.
2. **To search for any particular business division**, Admin can enter the particular parameters and press the Search button to initiate the search.
3. **Administrators can modify existing business division,** by clicking on the "**Edit**" button next to the respective entry. Update the necessary information and save the changes.

4. **To temporarily delete any existing business division,** click on the "**Deactivate**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
5. **To delete any business division permanently,** click on the "**Delete**" button next to the respective entry. A confirmation prompt will appear to prevent accidental deletions.
6. **To export the list, the** admin can select the format and the file will be exported in that particular format.

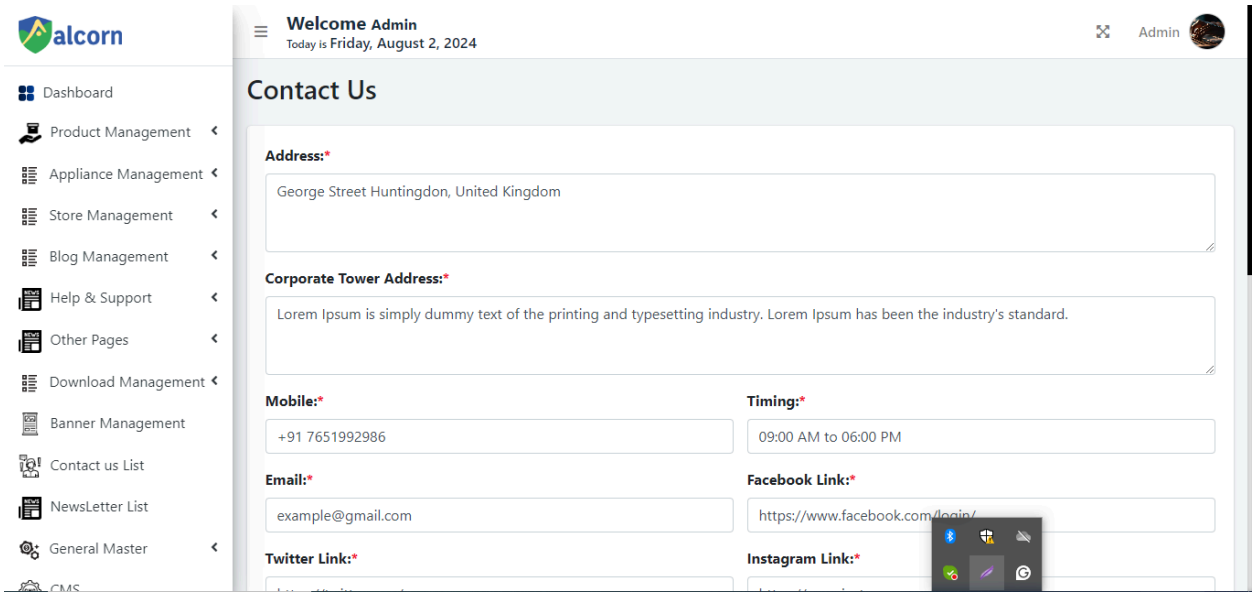
13. CMS

- Users can navigate to the CMS section from the sidebar menu.
- Upon accessing the CMS section, the admin can see details of content on the website.
- Admin can edit the existing content of Term & Conditions, Privacy Policy and FAQ.



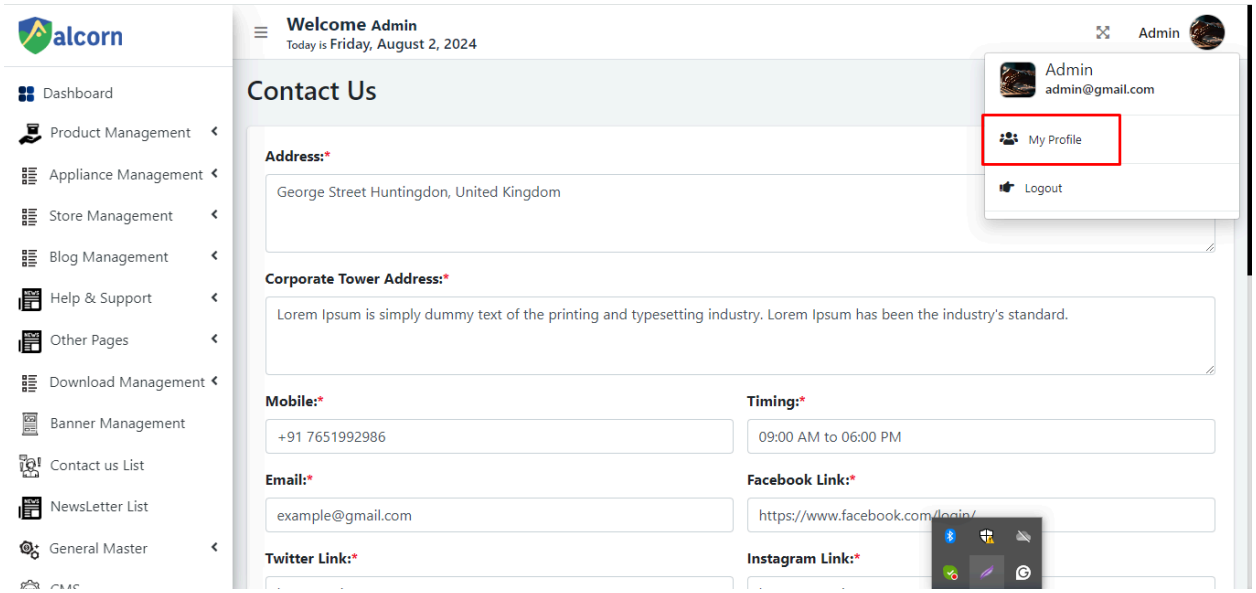
14. Website Settings

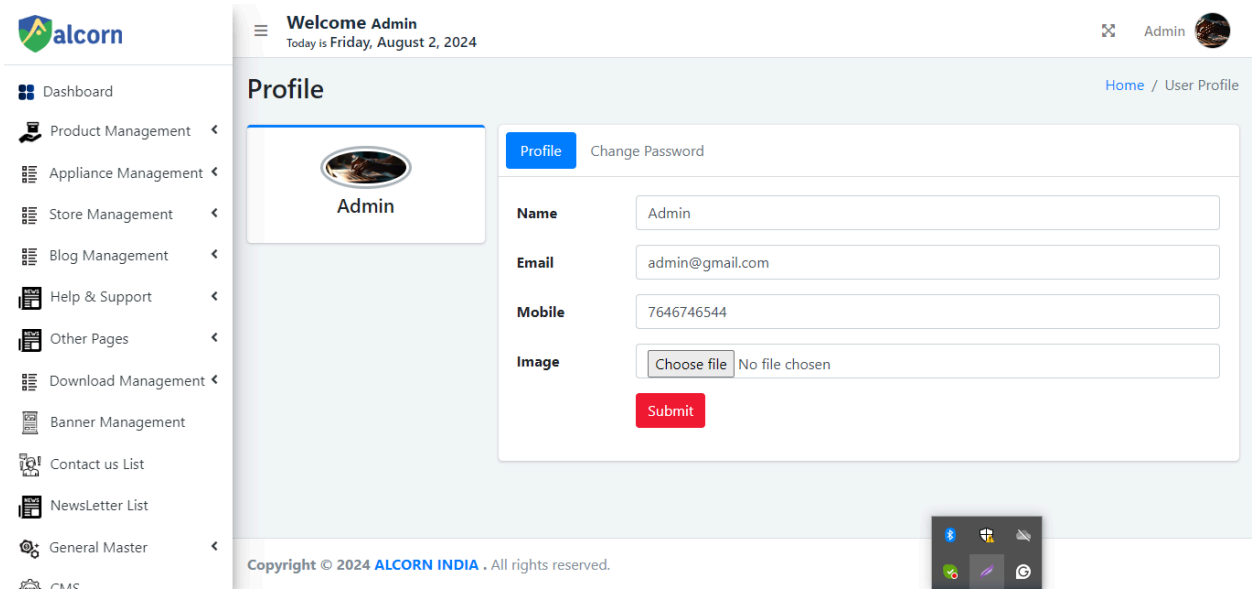
- Users can navigate to the website settings section from the sidebar menu.
- Upon accessing the website setting section, the admin can see and edit details of content on the website.



15. My Profile

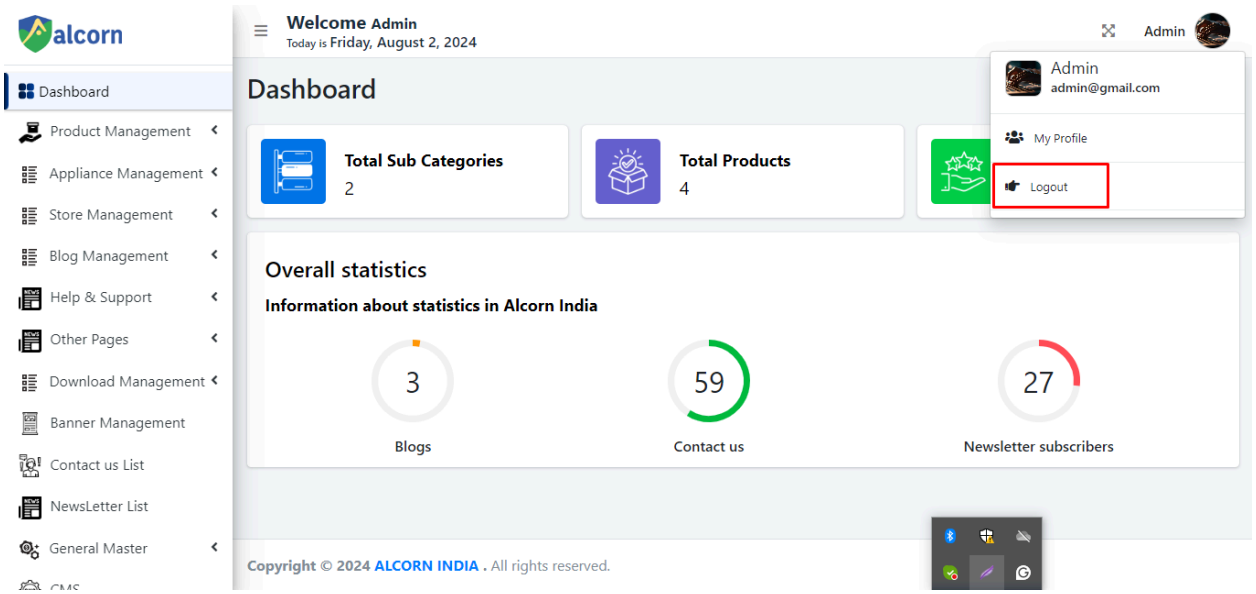
- This section is used by the administrators to overview or edit admin account details.
- Admin can change the password of respective account using this section.
- Upon accessing the My Profile section, administrators will be presented with a list of two options.





16. Logout

- Users can logout from the admin panel using this option.


alcorn
Dashboard
Product Management
Appliance Management
Store Management
Blog Management
Help & Support
Other Pages
Download Management
Banner Management
Contact us List
NewsLetter List
General Master
Welcome Admin
Today is Friday, August 2, 2024
Admin
Admin
admin@gmail.com
My Profile
Logout
Dashboard
Total Sub Categories
2
Total Products
4
Overall statistics
Information about statistics in Alcorn India
3
Blogs
59
Contact us
27
Newsletter subscribers
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